



CRITERIA AND PROCEDURE FOR ADMISSION TO THE LIST OF ADJUDICATORS

The List of Adjudicators is established by the Institute's Council, under By-Law 10, for the purpose of providing a list of appropriate members for nomination as adjudicators under the Construction Contracts Act 2002. All applications shall be submitted to the Council for approval.

1 ADMISSION CRITERIA

- 1.1 To qualify for admission to the List of Adjudicators (the "List") the applicant shall :
- (a) be a current fully paid up member of AMINZ ;
 - (b) be qualified as an associate or fellow ;
 - (c) be a member in good standing ¹ ;
 - (d) have completed a current CPD return which satisfied the continuing professional development requirements at the time of completion ² ;
 - (e) have experience in resolving disputes in the construction industry ;
 - (f) have adequate knowledge and understanding of the Construction Contracts Act 2002 and Construction Contracts Regulations 2003 ³ ;
 - (g) have adequate knowledge and understanding of the AMINZ Adjudication Protocol ⁴ ;
and
 - (h) be a person who in the opinion of the Council having regard to (a) – (g) and all other relevant factors is suitably qualified for admission to the List.
- 1.2 There is no conditional admission to the List.
- 1.3 Every application for admission to the List shall be referred to the Council for approval. The Council is not obliged to furnish any reason for refusing to admit the applicant to the List.
- 1.4 The relevant By-law relating to these requirements is By-Law 11.

2 APPLICATION PROCEDURES

- 2.1 Applications must be addressed to the Executive Director of the Arbitrators' and Mediators' Institute of New Zealand Inc.
- 2.2 The application must be accompanied by the relevant information and supporting documentation.

3 SUBSCRIPTIONS PAYABLE

- 3.1 Members who are admitted to the List are required to pay the same subscription rate as for panel members. Regardless of how many panels or lists the member is admitted to, one panel fee only is payable.

4 CONTINUING REQUIREMENTS

- 4.1 CPD is mandatory for List members. Failure to submit an annual CPD return and to satisfy the CPD requirements will result in the member being removed from the List.

Any questions relating to this application are to be directed to the Membership Administrator

¹ Having no disciplinary matters affecting the current status of the member

² Refer AMINZ CPD requirements

³ Attendance at an AMINZ Adjudication Seminar, or similar, meets this requirement

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